The Labor Tracking Module is one of a series of modules designed for use at the job site in the project office. This application will assist your field staff in a variety of ways to help them with the day to day challenges of managing the information created during the course of a large construction project. Here are some examples:

Internal Cost Reports – Track labor costs using up to three levels of cost codes. These reports assist your Cost Scheduler in the compilation of weekly progress reports.

Invoice Billing Summary Sheets – Produce the backup required when invoicing a Client when you have a cost-plus or open ended maintenance contract.

Daily Force Report – Provides the Project Manager with a quick overview of the total labor force on a project.

Employee Time Reports – Allows the office manager to generate reports as requested by employees or other staff.

Preprinted Time Sheets – Allows hours to be posted against cost codes and as a document for data entry of employee hours. Has an option for client signature if required. These preprinted time sheets allow you to group employees by crew and print a time sheet for each crew.

Input Edit Reports – One of several reports that are designed for the Timekeeper to review data entry for accuracy.

Manpower Summary Sheets – Another report that clearly shows time by crew and employee for cross checking data entry.

Employee Record – A great tool for human resources, this report contains employee demographics, emergency contact info, timecard data entry defaults, image areas for employee photo and identification cards, employee notes and employee history.

Employee Record
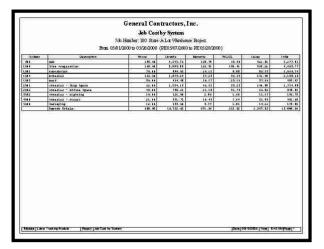

Preprinted Daily Timesheet

Contractor → **Interface** → **Client**

There are many features in the Labor Tracking Module that are designed to help your company with that all important Contractor to Client Interface. Open ended maintenance or cost plus contracts usually include requests for reports that the contractor must submit to the client on a regular basis. These reports might include Daily Force Reports and Weekly Cost Reports that use the client's cost codes. Often invoices must be submitted with the proper backup and sometimes sent electronically. Over the years Kallensoft Corporation has helped contractors meet these obligations by providing the staff in the field with the tools they need.
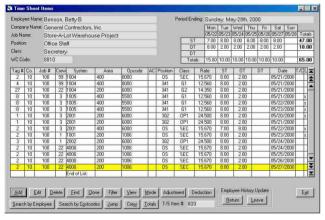
The Labor Tracking Module is not part of an accounting system. Instead, it is specifically designed to make sure the project management in the field has an application that will generate reports on site, for internal use or that can be submitted to the client in an accurate and timely manner.

This aspect of your business is often overlooked or ignored by the large accounting systems. Using this application on site provides your staff with a powerful tool with instant access to critical information. Our modules provide your staff with a consistent and familiar application to use from job to job.
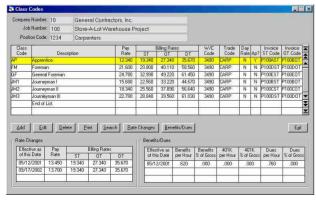
Timecard information is entered in the field and used for on site reporting. The same data is then sent to the home office for uploading into the payroll section of the main accounting application. Kallensoft has successfully uploaded payroll information into a variety of major accounting systems. The Labor Tracking Module is designed to handle multiple job sites giving home office management local access to information from various remote locations.

Internal Cost Report

Time Card Data Entry Screen

Position/Class Code Rates Screen

Who Are We?:

Kallensoft Corporation is a software development company based in Anchorage, Alaska. Our products are in use by a variety of companies administering large construction projects, maintenance contracts and other support services. Many of these companies are involved with the oil field infrastructure in the State of Alaska from Prudhoe Bay to Valdez. We specialize in helping these contractors meet reporting and invoicing requirements to the owner companies.

The product offered in this brochure had its origins in the early 1980's and has evolved into the current version designed to meet the real life situations encountered in the field. Our user documentation stresses the use of the keyboard shortcuts as a way to increase productivity. Many features designed into the software are designed specifically for the end user, to make the job of maintaining a large amount of data as straight forward and efficient as possible. We always design our forms and processes with the end user in mind. This increase in productivity and reduction in stress translates to a smoother running project office where information can be distributed in a timely manner.

This brochure can only offer a limited amount of information about our applications. Kallensoft will be more than happy to supply you with additional information. We also encourage you to visit our website where you can find more information.

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Another Productivity Tool from Kallensoft

Labor Tracking Module

An Application from the
Modular Management Series™
of
Project Administration Tools

Kallensoft ™